AGNI BILLING SOFTWARE

USER MANUAL

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# INTRODUCTION

## Purpose

This document is intended to help the user to understand how to install and how to use the Agni Billing Software. Please read carefully all the details from this document to use the software most effectively.

In this document, the terms “Agni Billing Software” and “Agni Billing Application” are used interchangeably and they both mean the same.

## About Agni Billing Software

The Agni Billing Software is a billing management system which runs on windows platform. This software is specifically designed for ‘Agni Designs’ firm based on the customer requirements, but can be used for other customers too with customizations.

## Key Features

* Customer Management
* Product Management
* Billing Management
* Payment Management
* Customized Search and Reports
* Includes GST Provisions
* Secured with User Credential Management
* Scalable and Faster with Modern UI
* Easy to use

# INSTALLATION

## Hardware Requirements

Hard Disk / Physical Storage (Free Space Required): 4 GB

RAM (Total available): 2 GB

## Software Requirements

Microsoft SQL Server Express 2014 or Later.

Microsoft .NET Framework 4.5 or Later

SAP Crystal Reports runtime engine for .NET Framework

Agni Billing Software

## Getting the Softwares

Except the Agni Billing Software, the other softwares can be found on internet or purchased from the respective manufacturers. Agni Billing Software is provided by ElangoTechnologies.

## Installing SQL server Database and .Net Framework

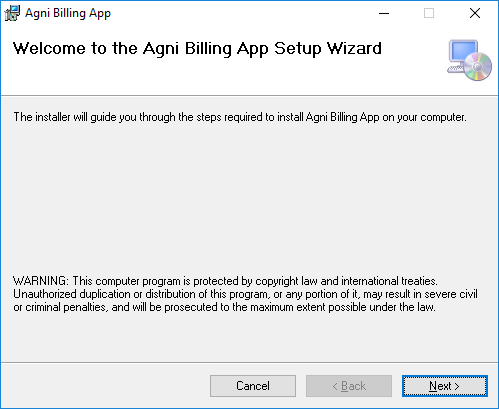
Installing the SQL Server and .NET Framework is little tedious process and it is not covered in this document. This is not covered here because it is generic and not specific to Agni Billing Software. The installation procedure for these softwares are available on the web widely and can be followed.

## Installing Agni Billing Software

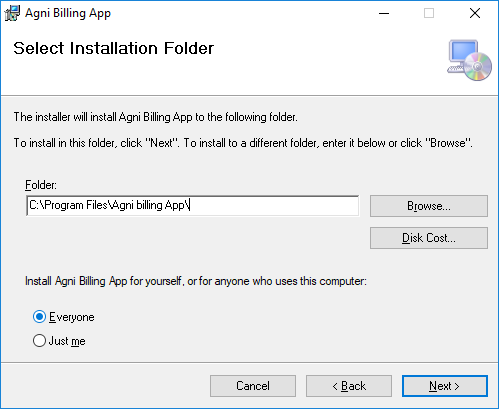
The step by step guidance are given below.

Launch the setup by double clicking the “Setup.exe” file which is given for Agni Billing Software.

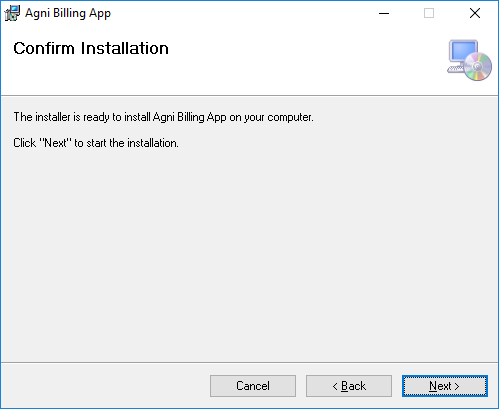
Welcome screen will be shown.



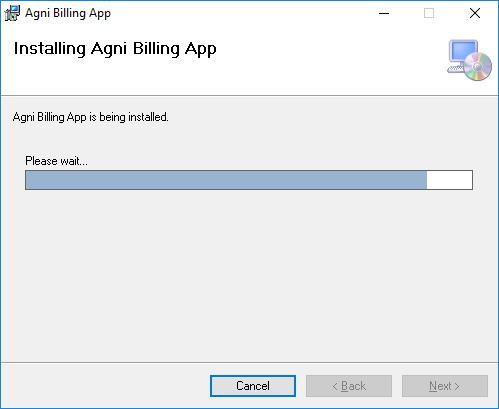
Click “Next”. Next option would be selecting installation folder in your system.



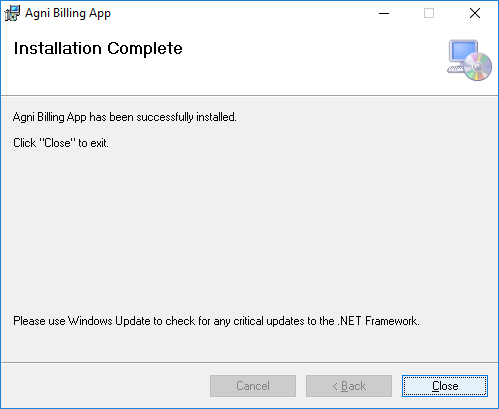
Once the desired installation folder is selected then click “Next” Button. Installation confirmation dialog will be shown now.



Click “Next”. If system warns about this application is trusted or not, just click “OK”. Then the installing progress will be shown.



Once the application is installed, you will get the installation complete dialog.



Click “Close”. Now the Agni Billing Software is installed in your system successfully. This will create an entry in start menu and also a shortcut on the desktop. The entry name will be “AgniBillingApp” and using this the Agni Billing Software can be launched.

# GETTING STARTED

## Launch Application

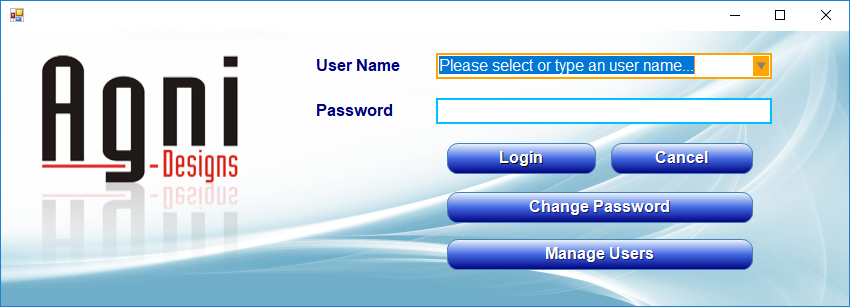
The application can be launched either from start menu entry or from the desktop shortcut. Whenever the application is launched you will be greeted with the following welcome screen. Once this welcome screen dismissed automatically between 2 to 3 seconds, the Login screen will be followed immediately.



## Login

In Login screen, you can either select one of the available users from the list or manually type the user name. Once selected/entered the user name then you should enter the respective password for that user.

Now clicking on the “Login” button or pressing “Enter” key would validate the username and password and if the entered data are correct you will be taken to the main application screen. This will be discussed in-detail in a separate section.



When you click the “Change Password” button you will be taken to the change password screen.

When you click the “Manage Users” button you will be taken to the User Management screen. But you must enter a valid user name and password before clicking on the “Manage Users” button. Only if they are valid then you will be allowed to proceed.

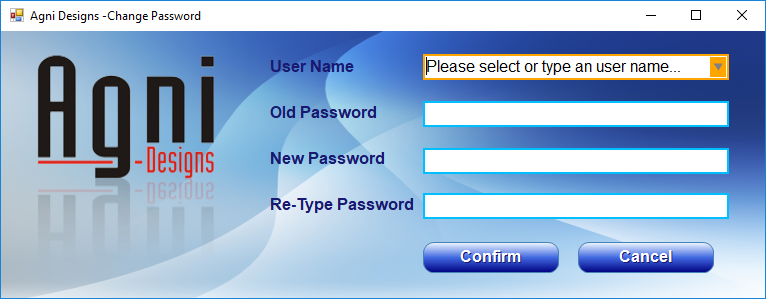
**Keyboard Shortcuts:**

Enter – Login into the application. Clicking on the “Login” button would do the same.

Esc – Close the Agni Billing Application. Clicking on the “close” button on the top-right corner also would do the same.

## Change Password

To change the password, you need to enter valid username and then respective old password. Then you need to enter the new desired password in New Password field. Repeat the same password in Re-Type Password field. They must be same. When you click on “Confirm” button or press “Enter” key, the application will validate all the details that you have provided. If the validation is success then the password will be updated in the system. From that time onwards you need to use new password for login.



**Keyboard Shortcuts:**

Enter – Confirm the password update. Clicking on the “Confirm” button would do the same.

Esc – Close the Change Password screen and bring back the Login Window. Clicking on the “close” button on the top-right corner also would do the same.

## Manage Users

There are two type of users. 1) Administrator 2) Guest

If you came to User Management screen by entering the administrative user credentials then you will have privileges to create user and delete user. You cannot delete the user which you used in Login screen to get to this User Management screen since it becomes current user. You have







# SHORTCUT KEYS

# MANAGE CUSTOMERS

# MANAGE PRODUCTS / DESGINS

# MANAGE BILLING

# MANAGE PAYMENTS

# MANAGE SETTINGS

# Help